

National Convocation
Vice President Report
December 2, 2021

The process for the calling of the next Administrative Secretary of the National Convocation has been defined in the Articles of Operation. The Articles of Operation were approved by the Board of Trustees at its December 2019 Meeting.

****The Articles of Operation State:**

The Administrative Secretary shall be nominated by mutual agreement of the General Minister and President and an Advisory Committee from the Board of Trustees of the National Convocation to the Administrative Committee of the General Board for their approval. The Advisory Committee of not more than seven persons shall be selected by the President of the National Convocation and confirmed by the Board of Trustees (in regular session or by mail ballot). The General Minister and President shall call together the Advisory Committee soon after its confirmation to develop a profile of desired characteristics for the Administrative Secretary and agree upon a process of receiving names.

After the development of the profile, the General Minister and President shall receive names of suggested nominees. Within ninety (90) days after the profile has been developed, the General Minister and President will provide the Advisory Committee a list of all nominees who match the profile.

The General Minister and President and the Advisory Committee will meet for the purpose of rank ordering the persons that match the profile. **The General Minister and President, and a Search Committee, consisting of the President of the Board of Trustees, the Vice President of the Board of Trustees, and the President of Disciples Home Missions, shall interview the highest ranked candidate.**

Should the candidate demonstrate identified skills in the interview and accepts the nomination, the General Minister and President shall notify the members of the Advisory Committee and submit the candidate as the nominee to the Administrative Committee of the General Board for election. Should the highest ranked candidate, through interview or choice, prove ineligible, the second highest ranked candidate shall be interviewed. If the second highest ranked candidate prove ineligible, The General Minister and President shall continue down the priority list or invite the Advisory Committee to begin the process again

***The Process for Selecting the Advisory Committee:**

The process for selecting the Advisory Committee was exhaustive. Dr. Irie Session, the President of the Board of Trustees of the National Convocation charged me and the Rev. Shannon Dycus in leading the process and the vetting of each potential Advisory Committee Member. Dr. Session only made the contact of each Advisory Committee Member selected. We desired a team that was representative of the Church. We wanted the Advisory Committee to made up of varying ages and genders, lay and clergy, the academy and the pulpit. We did that. We found the experience that we needed and the youthful genius that we desired.

The Advisory Committee Consists of the Following:

Mary Lou Kegler
Jackie Compton Bunch
Larry Morris
Candis Wilson
Delesslyn Kennebrew
Terri Hord Owens
Belva Brown Jordan
William Crowder
Irie Session

All of these gifted servants of the Church are immensely qualified and bring with them the inquisitive prowess, the prophetic imagination and the Love of Christ needed to accomplish the goal, which is, to find our next Administrative Secretary.

The Executive Committee met, on Wednesday, September 29th and approved the advisory committee and charged them to begin the process for the selection of the new Administrative Secretary for the National Convocation. Since that September meeting Dr. Session, as stated, has discerned that she will recuse herself from the Advisory Committee.

The Advisory Committee infact met on Wednesday, October 20th and I facilitated that first introductory meeting that lasted 1 hour 45 minutes.

That meeting was to:

1. Get acquainted with each other
2. Talk about process and
3. Read through the articles of operation that were approved in the December 2019 board of trustees meeting.

We are in the process of scheduling a full work day meeting to:

Confirm job description and/or profile
Solidify the timeline for posting and closing position
Finalize the metrics/rubric to be used to rank all potential candidates

Note: I would expect we would use a great portion of the Executive Search Model

Respectfully Submitted,
The Rev. Dr. William E. Crowder, Jr.